**Andrew Jackson Return to School**

**Health and Safety Plan**

These policies and procedures have been established with guidance and/or mandates from the Centers for Disease Control and Prevention, the Department of Social Services, as well as other federal, state, and local health officials for the sole purpose of keeping our students, families, and employees safe and healthy. We are monitoring all aspects of this situation and we will keep you informed of any further changes that become necessary.

**Screening**

All employees, students, and other individuals authorized to enter our campus will have their temperatures checked upon arrival. All employees, students, or other individuals who show any signs of illness such as fever (anything 100.4 or more), cough or flu-like symptoms will not be admitted to the AJA campus or allowed to stay if symptoms develop during the day.

**Hand Hygiene Procedures**

All employees, students, and other individuals who are authorized to enter the AJA campus are required to use hand sanitizer upon arrival and prior to entering into a building on campus. Required hand hygiene procedures, including hand washing and using hand sanitizer are required throughout our campus. These include, but are not limited to:

• Prior to entering into a campus building and prior to entering other specific locations

• Prior to and after eating

• After using the restroom

**Face Coverings/Face Shields**

All employees and students must wear a mask or face shield (indoors) when engaging in direct contact with students, parents, or other authorized persons on campus. Face coverings are required for students or other individuals visiting our campus at this time. Andrew Jackson has ordered 170 desk shields that will be used in the lower grades and high risk students.

**COVID-19 Symptoms**

Symptoms of COVID-19 may develop within 2-14 days after exposure to the virus and may include any of the following:

• Fever (100.4 F or above)

• Cough

• Shortness of breath or difficulty breathing

• Headache

• Sore throat

• Muscle pain

• Chills

• Loss of smell or taste

• Nausea, vomiting, or diarrhea

Anyone who is having signs or symptoms of any illness must stay home. Anyone who experiences symptoms of COVID-19 or any other communicable illness while at Andrew Jackson will be escorted to one of the designated areas to have his/her temperature taken to determine if they may remain on the campus.

Anyone who has symptoms of COVID-19 will be isolated until he/she can leave the campus.

**If an individual (employee, student, other visitor on campus) is diagnosed with COVID-19, he/she or parent/guardian must inform the Head of School via email or cell at** [**jbarnes22\_2000@yahoo.com**](mailto:jbarnes22_2000@yahoo.com) **(803)378-0587 immediately**.

When a student or staff member tests positive for COVID-19, *all* the following criteria must be met in order for the student or any individual, as well as any siblings or children to return:

1. At least 3 days (72 hours) have passed since recovery (no longer running fever without the use of fever-reducing medications)

2. Improvement of symptoms (cough, shortness of breath, headache, etc.)

3. At least 14 days have passed since the date of the COVID-19 test that resulted in a positive

**Drop-off:** ● Parents may drop their child off at the appropriate entrance doors. Drop off may begin at 7:30.

3k,4k new building north of school

5k former 3k,4k building

1-6 main entrance

High school lunchroom entrance

All new students will be greeted at the main entrance and directed to their homeroom

● Parents are not allowed in campus buildings at this time.

● A staff member will sign the child(ren) in, conduct the required screening.

● All persons entering campus will be required to comply with health screening procedures.

● Students will not cluster or gather in large groups upon arrival or prior to departure.

**Daily Temperature Checks**

Families are asked to perform daily temperature checks of their children before coming to school each day. Children having an elevated temperature of 100.4 degrees or higher must stay home. Please inform us if your child has a fever of 100.4 degrees or higher by contacting the school office (803-245-4810). Students will also have their temperatures checked upon arrival and again at lunch. Students who show any signs of illness such as fever (anything 100.4 or more), cough or flu-like symptoms will not be admitted on the campus or allowed to stay if symptoms develop during the day.

**Hand Hygiene Procedures**

All employees, students, and other individuals authorized to enter our campus are required to use hand sanitizer upon arrival and prior to entering into a building on campus. Throughout the duration of each week, students will be instructed to adhere to safe hand hygiene practices.

Required hand hygiene intervals via hand washing and hand sanitizer are scheduled throughout the day.

These include, but are not limited to:

• Prior to entering into a campus building and prior to entering other specific locations

• Prior to and after eating (snack and/or lunch)

• After using the restroom

• Prior to and after playing outside or other activity changes

• Prior to going to the designated pick-up locations Employees will wash their hands and apply gloves if students need assistance that involves direct contact (ex. opening snack or lunch items). Program Capacities and Distancing will be closely monitored and aligned with safety measures.

Outside time will have assigned times for limited group sizes to go outside so that only one group of students is on the playground or other campus area at one time. Materials for activities that cannot be cleaned and sanitized will not be used. All staff will follow cleaning/sanitizing procedures outlined by the CDC and DHEC and adopted by AJA. Students will be reminded not to touch their faces and required to wash their hands after using any shared items. No outside toys of any kind including electronics are allowed.

**Class rotation**

Students will remain in their homeroom classes and the teachers will rotate.

Lunch K3, K4, K5 will remain in classrooms for lunch. Recess will be rotated.

Grades 1,2,3 will go to the lunchroom and recess areas will rotate daily. Each grade will remain with their class.

Grades 4,5,6, will also go to the lunchroom followed by outside activities rotated daily. Each grade will remain with their class.

Grades 7,8,9, will go to the lunchroom. Gym will be sectioned off for group activities. Each grade will remain with their class.

Grades 10,11,12 will go to the lunchroom. Gym will be sectioned off for group activities. Each grade will remain with their class.

Field trips will not be scheduled at this time.

We will not have class parties at this time

**Signage**

Signs will be posted throughout the school on ways to prevent the spread of COVID. Teachers will also assist by showing videos and enforcing good tactics.

**High risk students/Staff**

If your child is a high risk student AJA will provide extra precautions for your child if desired. Extra spacing in the classroom, Desk shield, limited interaction during free time. If you desire these services it is imperative that you contact me at [jbarnes22\_2000@yahoo.com](mailto:jbarnes22_2000@yahoo.com)

**Hygiene Practices**

Teach and reinforce washing hands and covering coughs and sneezes among students and staff.

Teach and reinforce use of face coverings among all staff. Purchase adequate and other PPE as appropriate and closely monitor inventory.

Purchase adequate supplies to support hygiene behaviors, including soap, hand sanitizer with at least 60% alcohol, paper towels, tissues, and no touch trashcans.

**Student desks and seating**

Students remain in class and teachers rotate

Restricted access between groups

Space desks three feet apart

Turn desks to face in the same direction

**Sharing Materials**

AJA will limit the use of shared items. When items are shared they must be disinfected before the use of another student or faculty member.

Parents make sure your child has the proper materials they will need for class.

**Hallway spacing**

Staggered times will be implemented for hallway use. Arrows will be placed in the hallway for the direction of flow. Students will need to respect others personal space.

**Cleaning Sanitizing**

Frequently used items will be disinfected often (door knobs, faucets,) please send water bottles with your child. Our water fountain will not be used, children may purchase water during anytime of the day if water is not provided and sent from home. Windows will be open when temperature will allow. All AC screens will be cleaned weekly.

**Alternative education**

If your child is sick they can access their work through their google classroom and can be linked to their classroom for the viewing of lessons. This will not be interactive.

At this time Andrew Jackson Academy will only provide face to face instruction.

**Pandemic Team**

Dr. Ashley Barnes

Penni Crider

Monica Beard

Jamee Barnes

**Parents**

We will rotate dismissal.

3k,4k,5k 2:45

1st, 2nd, 3rd 2:50

4th,5th,6th 2:55

10th,11th,12th, 3:00

7th,8th,9th, 3:05

If your child has an older sibling they are riding with they will be dismissed at the time their older sibling is dismissed. Please be prompt.

We would like to assure you that we will be implementing these above plans for the safety of your child and our staff. Through all of this we are very excited to start a new year and look forward to assisting you in your child’s success as they develop throughout the year. If your child is sick please keep them home. Remember to teach your child about good hygiene practices, personal space, and practice proper hand washing. Pray for our school, students and staff as we embark upon a new year. We can overcome anything if we work together.